

# Change of details



## What you need to do

Post the completed form to: **GuildPension, GPO Box 1088 Melbourne VIC 3001**

If you have any queries phone GuildPension on **1300 665 722**.

## 1. Personal details (please provide the details we currently have on file for you)

Member no.	<input type="text"/>	Date of birth	<input type="text"/>	Mr	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Ms	<input type="checkbox"/>	Miss	<input type="checkbox"/>	Other (Specify):	<input type="text"/>
Surname	<input type="text"/>			Given name(s)	<input type="text"/>								
<b>POSTAL ADDRESS</b>													
Street no./ PO Box	<input type="text"/>	Street name	<input type="text"/>			Suburb	<input type="text"/>						
State	<input type="text"/>	Postcode	<input type="text"/>	Country	<input type="text"/>								
Phone (H)	<input type="text"/>		Phone (W)	<input type="text"/>		Mobile phone	<input type="text"/>						
Email	<input type="text"/>												
<b>RESIDENTIAL ADDRESS</b>													
<input type="checkbox"/>	Same as postal address			<input type="checkbox"/>	Different to above; please complete the information below								
Street no.	<input type="text"/>	Street name	<input type="text"/>			Suburb	<input type="text"/>						
State	<input type="text"/>	Postcode	<input type="text"/>	Country	<input type="text"/>								

## 2. New contact details

Please change my:

<input type="checkbox"/>	Residential address	<input type="checkbox"/>	Postal address					
Street no./ PO Box	<input type="text"/>	Street name	<input type="text"/>		Suburb	<input type="text"/>		
State	<input type="text"/>	Postcode	<input type="text"/>	Country	<input type="text"/>			
Phone (H)	<input type="text"/>		Phone (W)	<input type="text"/>		Mobile phone	<input type="text"/>	
Email	<input type="text"/>							

## 3. Change of payment details

I advise I wish to have a cash payment made to myself:

<input type="checkbox"/>	Twice monthly	<input type="checkbox"/>	Monthly	<input type="checkbox"/>	Quarterly	<input type="checkbox"/>	Half yearly	<input type="checkbox"/>	Annually
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Regular pension payment amount (tick one):

<input type="checkbox"/>	The minimum allowed under Government rules	<input type="checkbox"/>	The maximum allowed under Government rules	<input type="checkbox"/>	Specific annual amount: \$	<input type="text"/>
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If you have nominated a specific amount, the amount must be between the annual minimum and maximum (if applicable) limits allowed by the Government.

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## 4. Change to my bank account details

I would like to change my bank account details to:

Name of financial institution			
Account name			
BSB no.		Account no.	
Branch address		State	Postcode

## 5. Nomination of beneficiaries

The nominations below provide the Trustee with an indication as to who is to receive your remaining GuildPension account balance as a lump-sum in the event of your death. You may select a dependant(s) to receive a lump sum payment from the following relationship types:

- spouse, defacto, or
- children (including an adopted child, step child or ex-nuptial child), or
- an interdependent, or
- a person financially dependent on you.

Beneficiary – Full name	Address	Relationship to you*	Proportion of benefit
1.			%
2.			%
3.			%
4.			%
5.			%
Please note, all nominations made are non-binding and whilst the Trustee will take your nomination into account, it is not bound by it.			<b>TOTAL 100 %</b>

## 6. Declaration

I hereby declare that the information provided above is true and correct. I understand that this request may take up to 15 days to take effect.

Signature

X

Date

## Next steps

Please make any cheques payable to GuildPension and forward to:

**GuildPension Member Services**  
**GPO Box 1088, Melbourne VIC 3001**

## Need help?

Call Member Services on **1300 665 722**  
or visit **guildpension.com.au**

GuildPension use only

Consultant's name

Consultant's code

